

David H. Toman

4 Edgewood Drive
New Paltz, New York 12561
davidtomanadvisory@gmail.com
(845) 443-1439

NON-PROFIT MANAGEMENT EXPERIENCE

David Toman Advisory Services, New Paltz, NY

Specializing in Nonprofit Finance, Management & Sustainability Planning

Proprietor / Consultant, January 2021 – current

Mohonk Preserve, New Paltz, NY

Vice President – Operations and Chief Financial Officer, March 2012 – Dec. 2020

Mohonk Preserve, New York's largest nonprofit nature preserve, stewards over 8,000 acres of the Shawangunk Mountains, annually manages over 250,000 visitors, 15,000 program participants, 400 volunteers, \$28 million in assets, and a \$4.4 million operating budget.

Vice President – Operations

- Supervised implementation of Preserve's strategic direction overseeing the departments of Land Protection, Stewardship (land, facilities & visitor management), Environmental Education, and Conservation Science
- Oversaw capital projects (\$1–6 million) including a visitor center renovation, bridge replacement, carriage road restorations, installation of a new Trailhead and two automated weather stations
- Developed license agreements for a three-organization partnership to operate new campground
- Managed Land Trust Alliance Accreditation
- Expanded citizen science programs, summer camps and teen programs
- Developed new program leaders – Chief Ranger, Directors of Conservation Science, Stewardship and Land Protection
- Served on Executive and Management Teams; liaison to Board committees and volunteers
- Oversaw 23 of the 38 salaried staff and approximately 40 seasonal staff and interns

Chief Financial Officer (CFO)

- Administered the accounting, finance, human resources, information technology, and other business functions of the organization
- Staff liaison to Finance, Audit and Human Resources Committees
- Designed and implemented new general ledger structure to more clearly report on the financial health of the Preserve and to adhere to GAAP requirements, while improving the management of revenues, expenses, investments, capital projects and fixed assets
- Designed improved processes, procedures, and internal controls
- Assured timely reporting; audited financial statements completed within three months of fiscal year end
- Oversaw operating and capital budgets, coordinating input from Program Directors and Executive staff; supported monitoring activity compared to budget throughout the year
- Led process to hire CPA audit firms
- Implemented improved human resource policies and benefit management
- Oversaw Information Technology (IT) initiatives including outsourcing support to a limited IT staff

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Delaware Nature Society, Hockessin, DE **Associate Director of Business & Finance, 2001 – 2012**

Delaware Nature Society (DNS) was the premier environmental education center for a tri-state area; managing over 2,000 acres of private, county, and state lands. DNS had a 35 person salaried staff and over 100 seasonal and adjunct staff, \$40 million in assets, and a \$3 million operating budget.

Training / mentorship for Executive Director

- Led strategic planning processes with mission serving departments of education, advocacy, and conservation
- Led all aspects of a \$600,000 solar array project at three locations across the state
- Assisted with the start-up and five-year strategic plan of the DuPont Environmental Education Center (DEEC), Wilmington, DE
- Participated in an Association of Nature Center Administrators (ANCA) Consult for the H.A. Rey Center, NH

Associate Director of Business & Finance

- Administered the accounting, finance, personnel, and information technology functions of the organization
- Redesigned general ledger and implemented in MIP accounting software
- Led team to migrate over 20 databases into new centralized iMIS database including online constituent portal
- Redrafted the personnel handbook
- Fiscally managed two capital campaigns
- Conducted national salary surveys and assisted with redesign of organizational structure
- Led three ANCA Summit workshops and nonprofit business work sessions at ANCA's Professional Leadership Institute

Hilltop Lutheran Neighborhood Center, Wilmington, DE **Finance Manager, 1996–2000**

Hilltop Lutheran Neighborhood Center provides supplemental educational activities for youth in the Hilltop area of the City of Wilmington, preparing them to effectively compete academically and socially for career opportunities and higher education.

- Managed business operations of a \$1.2 million operating budget and a \$1 million capital project
- Prepared annual budget and financial statements
- Converted financials to comply with FAS 116 & 117
- Developed a parent and state billing system; created a three-year projection model
- Wrote grant proposals and monitored compliance
- Assisted Executive Director with various operational issues

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BUSINESS EXPERIENCE

Whisman, Grygiel & Giordano, P.A., Wilmington, DE
Senior Accountant, 2000–2001

- Provided audit, accounting and tax services to a variety of clients for a public accounting firm
- Managed 18 audit clients, 11 of which were nonprofit organizations with operating budgets up to \$7.5 million and assets up to \$50 million

Ernst & Young LLP, Philadelphia, PA
Staff Auditor, 1995–1996

- Provided audit services to clients in Ernst & Young's entrepreneurial group, majority of which were nonprofit organizations

EDUCATION

West Virginia University / Widener University, PA
Bachelor of Science in Business Administration, Major: Accounting
Graduated Summa Cum Laude (GPA 3.94), May 1995

MEMBERSHIPS

Association of Nature Center Administrators (ANCA); Society for Human Resource Management (SHRM); former Notary Public, New Castle County, DE; former licensed real estate agent, West Virginia

COMMUNITY SERVICE

Ulster County Trails Advisory Committee; ANCA Finance Committee; AFS Host Family; youth baseball, basketball, and soccer coach; Franklin Township, PA, Planning Commission – Chair

PERSONAL

Married to Wendy Toman; we have two children, Gillian and Garrett. Enjoy hiking, biking, skiing, kayaking, camping and listening to an eclectic mix in music or reading a good history or philosophy book.